

Start date - Enter the start date for your project in Cell B6. The start date for revenue projects should be when the first member of staff starts work on the project. The start date for capital projects should be when the contractor commences site set-up. You must be able to start your project within six months of a funding offer from CCF, and all CCF funding must be spent and claimed by 31 March 2021. Round 5 awards are expected to be announced in Summer 2018 for fast track early deadline projects and the main programme will be Winter 2018/19.

Funding beyond March 2021 - Any funding from other sources beyond the end of the CCF funding period should be included in the column 'Beyond March 2021'.

VAT - All VAT that is non-recoverable should be included in your project costs. CCF cannot pay for VAT which you expect to recover. If you later find that the costs of your project increase because you have made a mistake about your organisation's ability to recover VAT, we will not increase CCF funding to cover this.

Capital section - If your capital project cost is over £100,000 and have you completed one or more Capital Cost Plans, then enter the total capital amount for all Capital Cost Plans in the applicable budget line (Row 34 and/or 35) below. You can find these totals on the Cash Flow tab of the Capital Cost Plan, by adding the monthly figures. If we haven't asked you to complete a Capital Cost Plan (because your capital project is under £100,000) then enter your capital costs at the capital item headings below (Row 37 and onwards).

Start date	(Format DD/MM/YYYY)		2018-19		2019-20		2020-21 to CCF spend deadline 31.03.21		Beyond March 2021 (no CCF funding available)	Total	Funding from CCF	Other secured funding or in kind contributions	All funding sourced? (Funding officer use only)
	01/07/2018 - 31/3/2019		Total cost	Amount from CCF	Total cost	Amount from CCF	Total cost	Amount from CCF	Total cost				
			Total cost	Amount from CCF	Total cost	Amount from CCF	Total cost	Amount from CCF	Total cost				
Revenue													
Salaries, NI and pensions	£0.00	£0.00	£40,000.00	£40,000.00	£40,000.00	£40,000.00			£80,000.00	£80,000.00			Total correct
Freelance Fees									£0.00	£0.00			Total correct
Recruitment			£2,500.00	£2,500.00					£2,500.00	£2,500.00			Total correct
Training			£6,000.00	£6,000.00	£1,000.00	£1,000.00			£7,000.00	£7,000.00			Total correct
Travel, volunteer costs and other									£0.00	£0.00			Total correct
Accommodation and utilities									£0.00	£0.00			Total correct
Monitoring, evaluation and learning									£0.00	£0.00			Total correct
Professional and legal fees									£0.00	£0.00			Total correct
Translation costs									£0.00	£0.00			Total correct
Marketing			£5,000.00	£5,000.00	£5,000.00	£5,000.00			£10,000.00	£10,000.00			Total correct
PPE / Craft			£10,000.00	£10,000.00	£5,000.00	£5,000.00			£15,000.00	£15,000.00			Total correct
Maintenance and safety surveys					£8,500.00	£8,500.00			£8,500.00	£8,500.00			Total correct
Other (type here)									£0.00	£0.00			Total correct
Other (type here)									£0.00	£0.00			Total correct
Other (type here)									£0.00	£0.00			Total correct
Revenue total	£0.00	£0.00	£63,500.00	£63,500.00	£59,500.00	£59,500.00	£0.00		£123,000.00	£123,000.00	£0.00		Total correct
Overheads													
Staff									£0.00	£0.00			Total correct
Utilities									£0.00	£0.00			Total correct
Other (type here)									£0.00	£0.00			Total correct
Other (type here)									£0.00	£0.00			Total correct
Overheads total	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00		Total correct
Revenue + Overheads	£0.00	£0.00	£63,500.00	£63,500.00	£59,500.00	£59,500.00	£0.00		£123,000.00	£123,000.00	£0.00		Total correct
Capital													
Total Capital Cost from all 'Cost Plan General Construction'									£0.00	£0.00			Total correct
Total Capital Cost from 'Cost Plan Public Realm'									£0.00	£0.00			Total correct
<i>If you have capital costs but we have not asked you to complete a Capital Cost Plan, please enter these below:</i>													
Purchase of Vehicles			£30,000.00	£30,000.00					£30,000.00	£30,000.00			Total correct
Purchase of Buildings / Land / Lease									£0.00	£0.00			Total correct
External/environmental works and groundwork			£302,500.00	£302,500.00					£302,500.00	£302,500.00			Total correct
Fixtures, Fittings and Equipment									£0.00	£0.00			Total correct
Professional Fees			£68,351.95	£68,351.95					£68,351.95	£68,351.95			Total correct
Surveys			£43,000.00	£43,000.00					£43,000.00	£43,000.00			Total correct
Statutory Fees			£6,400.00	£6,400.00					£6,400.00	£6,400.00			Total correct
Other costs			£9,000.00	£9,000.00	£9,000.00	£9,000.00			£18,000.00	£18,000.00			Total correct
Non Recoverable VAT									£0.00	£0.00			Total correct
Inflation									£0.00	£0.00			Total correct
Construction Contract Contingency			£63,619.50	£63,619.50					£63,619.50	£63,619.50			Total correct
Additional Project Contingency					£24,175.98	£24,175.98			£24,175.98	£24,175.98			Total correct
Capital total	£0.00	£0.00	£522,871.45	£522,871.45	£33,175.98	£33,175.98	£0.00		£556,047.43	£556,047.43	£0.00		Total correct
Totals	£0.00	£0.00	£586,371.45	£586,371.45	£92,675.98	£92,675.98	£0.00		£679,047.43	£679,047.43	£0.00		Total correct

	2018-19	2019-20	2020-21	Beyond March 2021	Total for grant
Revenue plus overheads	£0.00	£63,500.00	£59,500.00	£0.00	£123,000.00
Funding from CCF	£0.00	£63,500.00	£59,500.00		£123,000.00
From other funders	£0.00	£0.00	£0.00	£0.00	£0.00
Capital	£0.00	£522,871.45	£33,175.98	£0.00	£556,047.43
Funding from CCF	£0.00	£522,871.45	£33,175.98		£556,047.43
From other funders	£0.00	£0.00	£0.00	£0.00	£0.00
Total funding required	£0.00	£586,371.45	£92,675.98	£0.00	£679,047.43
Funding from CCF	£0.00	£586,371.45	£92,675.98		£679,047.43
From other funders	£0.00	£0.00	£0.00	£0.00	£0.00